

FINANCIAL MANAGEMENT



FY 2003 COMMANDERS CONFERENCE BRIEF

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FINANCIAL MANAGEMENT POCs

- Financial Manager – **Ms. Michele Jacobs, DSN 278-3086**
- Deputy Financial Manager – **LtCol Jacobsen (Oct)**
Maj Richard Rutter, DSN 278-3082
- Training Programs Budget Analyst – **Major Bergeron (Nov)**
1stLt Kevin Hodson, DSN 278-0134/3451
- Eastern U.S. Budget Analyst, Centrally Managed Program –
Ms. Charlotte Leitch, DSN 278-3083
- Western U.S. Budget Analyst – **Ms. Annette Petty, DSN 278-4067**
- Interservice/Detachment Budget Analyst – **1stLt John Fournier, DSN 278-0136**
- Formal School TAD Management – **Ms. Annette Petty, Analyst, CWO-2 Tina Summers and MSgt Beverly Thomas, Account Managers, DSN 278-4067/5294/4307**

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TRAINING COMMAND FUNDING CATEGORIES

- Specialized Skills
- Training Support
- Flight Training

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SPECIALIZED SKILLS

- POST-RECRUIT SKILL FORMAL TRAINING, ALL SKILLS, USMC SCHOOLS AND DETACHMENTS AT OTHER SERVICES.
- BUYS SCHOOL HOUSE CONSUMABLES SUCH AS FUEL, BATTERIES, REPAIR PARTS, AND 782 GEAR FOR OUR MARINE CORPS SCHOOLS.
- OVER 1400 SEPARATE COURSES - 63% OF WHICH ARE TAUGHT AT OTHER SERVICE SCHOOLS.

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SPECIALIZED SKILLS

East Coast

CAMP LEJEUNE

MCRD PI

MCCDC

West Coast

MCRD SD

29 PALMS

CAMP PENDLETON

Inter-Service

MIL TRNG STRUCT REVIEW

Quantico

WTBN

Detachments

Operating Targets (OPTAR) is the financial term for the Detachment funding relationship.

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TRAINING SUPPORT

- TRAINING STANDARDS DEVELOPMENT, HEADQUARTERS OPERATION.
- CURRICULUM DEVELOPMENT.
- QUANTIFICATION AND CAPTURE OF MEETING TRAINING REQUIREMENTS AND ATTAINING READINESS.
- BUYS DETACHMENT CONSUMABLES, TAD, ETC., IAW MOA/INTER SERVICE SUPPORT AGREEMENT.

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FLIGHT TRAINING

- ROUTINE ADMINISTRATIVE SUPPORT.
- TAD, PENS, PENCILS, COPIER CONTRACTS, PAPER.
- PENSACOLA AND CORPUS CHRISTI.

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MEMORANDUM OF AGREEMENT Funding Issues

- There is ONE Financial Manager for TECOM, TRNG COM and EDCOM – All issues stop/start there.
- Base Comptroller at School House site is first resort for funding issues – per MOA.
- Base Comptroller at School House site receives funds and passes to School Houses – per MOA.
- Direct Liaison between School House and TECOM or TRNG COM puts the Base Comptroller at a disadvantage in understanding School House needs.

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INFORMAL FUNDING REQUESTS (IFR) – Good Ideas, Surprises, and Opportunities

- If not resolved at local comptroller level, IFR are sent to CG, TRNG COM with copy to TECOM, FINANCIAL MANAGEMENT (Attn C464).
- Coordination is key element. TRNG COM first reviews IFR to determine validity, appropriateness, and prioritization in conjunction with FM. If determined valid, FM attempts to gain funding.
- FM provides response to School House via TECOM G-3 and School House comptroller with copy to TRNG COM.

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FORMAL FUNDING REQUESTS (FR)

POM, Program Reviews and MYR

- HHQ Guidance Drive Format and Time Frame. Guidance received from HQMC through MCCDC.
- Financial Manager sends “Calls” to School House Comptroller. Annual “TECOM Financial Plan” Data Call.
- School House Comptroller makes call and consolidates responses in accordance with MOA and sends end product to TECOM (C464).
- C464 consolidates all responses and prepares prioritized TECOM submission to include TRNG COM, EDCOM, TECOM etc., for submission to CG, MCCDC.

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Detachments Operating Targets

- **INFORMAL
ISSUES/REQUIREMENTS**
- Requests to TECOM, FINANCIAL MANAGEMENT (attn C464).
- Then staffed to TRNG COM (ITB).
- TECOM, FINANCIAL MANAGEMENT (attn C464) makes Formal Response, Copy to TRNG COM and HQMC.

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Detachments Operating Targets

- **FORMAL ISSUES/REQUIREMENTS**
- Budget Call goes from TECOM to OPTAR.
- Budget Call response goes from OPTAR to TECOM.
- Decision Brief/Meeting/Staffing with TRNG COM (ITB).
- Once Budget is prepared at TECOM, it is briefed to TRNG COM (ITB) and HQMC P&R.

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RESOURCE ALLOCATION DRIVERS FOR SCHOOL HOUSES

- Civilian Labor Changes
- Student Throughput
- Prior Year Execution
- CDD/POI Adjustments
 - What will it cost?
 - Can you implement it now within your current ceilings?
 - If you can't implement it now, you must await a successful programming effort.
- Course Additions/Deletions/Changes

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SCHOOL HOUSE COMPTROLLER ROLE

- Provides service per MOA.
- Service includes separating Base funding responsibilities from those of the School House.
- Effects funds distribution and makes adjustments based on budget execution as necessary in conjunction with Financial Management.
- Performs Financial Management Inspection.
- Provides first level review of School House requirements and if unable to accommodate, forwards requests to Financial Manager in accordance with guidance related to financial data elements, justification language etc.

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SUCCESS AS A DETACHMENT

- There is Inter-service Support Agreement (ISA) at your host command.
- Get familiar with your host command's responsibilities to your detachment outside of the agreement.
- Base Operating Support is typically provided by your host command.

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